

Board of Education Regular Meeting

March 19, 2020

6:00 P.M.

**Zanesville City Schools
Administration Building
956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

*Vicky French - President
Kyle Baldwin- Vice President
Scott Bunting
Bret Hickman
Brian Swope*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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- Student Achievement Liaison – Vicky French
- Audit Committee – Mike Young, Bret Hickman, Brian Swope
- Insurance Committee – Brian Swope
- Buildings & Grounds Committee – Scott Bunting, Brian Swope
- Business Advisory Council – Kyle Baldwin

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Regular meeting on February 20, 2020 and the Special Meeting work session on February 15, 2020.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. February Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)

2. Reconciliations

Approve the following reconciliation:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the February 2020 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. Acceptance of Amounts and Rates of Budget Commission for Calendar Year 2019

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Zanesville City School District, Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Zanesville City School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

	Inside (10 mill)	Outside (10 mill)	Inside	Outside	Total
General Fund	\$ 1,754,403.30	\$.00	4.45	.00	4.45
Gen Fund – 1976 Levy	.00	3,873,523.84	.00	23.60	23.60
Gen Fund – 1977 Levy	.00	951,414.86	.00	5.00	5.00
Gen Fund – 1996 Levy	.00	1,828,416.26	.00	6.90	6.90
Gen Fund – Emerg. Levy	.00	1,379,867.76	.00	3.50	3.50
Bond Retirement	.00	2,247,213.22	.00	5.70	5.70
Classroom Facilities	.00	180,790.71	.00	.50	.50
Total	\$ 1,754,403.30	\$ 10,461,226.65	4.45	45.20	49.65

And be it further RESOLVED, that the Treasurer of this Board be and he is hereby directed to certify a copy of this Resolution to the Muskingum County Auditor.

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)

5. Workers' Compensation Group Retro Rating Program

Approve the enrollment in the 2021 Workers' Compensation Group Retrospective Program sponsored by Ohio SchoolComp (a program of OASBO & OSBA) administered by CompManagement, Inc. The re-enrollment fee is \$3,390.

6. Donations

Accept the following donations:

\$275.00 donation from the Muskingum County Farm Bureau to be used to purchase FFA jackets for students participating in the program.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

7. Superintendent Contract

Approve a contract extension for Dr. Charles (Doug) Baker, Superintendent, effective August 1, 2021 through July 31, 2024. Salary increases will equal the percentage increase found in the teachers' contract for each year beginning with the 2020-2021 school year as well as the same severance pay terms. Benefits will continue to include pick-up on the pick-up of the employee share of STRS and pickup of the employee share of Medicare. Contract extension will also include five (5) personal days and thirty (30) vacation days each year. Sick days earned/accumulated balance will equal the teachers' contract and may receive payment for up to five (5) sick days each year. All health/dental/vision insurance options and percentages will equal the teachers' contract.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunding

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations – Certificated

Approve the resignation of Teresa Zachariah, Teacher at Zanesville High School, effective June 1, 2020. Reason for resignation is retirement.

Approve the resignation of Kathleen Schmid, Nurse at Zanesville High School, effective June 1, 2020. Reason for resignation is retirement.

Approve the resignation of Zachariah Clapper, Teacher at Zane Grey Intermediate, effective July 31, 2020. Reason for resignation is to pursue other employment.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

2. Resignations – Classified

Approve the resignation of David Everson, Study Hall Monitor at Zanesville High School, effective August 18, 2020.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

3. Employment – Classified

Approve the employment of Chanda Williams as a Regular Aide at Zanesville Middle School. Effective date of employment is March 2, 2020. Salary will be step 0 from the appropriate salary schedule, pending certification and background check.

Approve the employment of Amanda Wells as a Regular Aide at Zanesville Middle School. Effective date of employment is March 12, 2020. Salary will be step 2 from the appropriate salary schedule, pending certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. Reinstatement – Certificated

Approve the reinstatement of Alexandra Andrews from an unpaid leave of absence for the 2019-2020 school year for child care. Reinstatement effective the beginning of the 2020-2021 school year as Kindergarten Teacher at Zane Grey Elementary pending proper certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

5. 21st Century – Coordinator

Approve up to 120 hours of additional time at a rate of \$27.68 for Roger Cook to train, transition into, and coordinate the 21st Century Program for the remainder of the 2019-2020 school year. Funds will be paid through the 21st Century Grant Program.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

6. Administrative Contract Renewals

Approve the attached Administrative Staff contract renewals, effective 2020-2021 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

7. Employment – Substitutes

Approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2019-2020 school year:

Substitute Food Service			
Logan Burkart			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

8. Supplemental Contracts

Approve the following Athletic Supplemental contracts for 2019-2020 year:

First Name	Last Name	Season	Sport	Position	Exp	Class	Amount
Caden	Mumaw	Spring	ZHS Baseball	Varsity Assistant	0	VIII	\$1,702.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

9. Zanesville Middle School 8th Grade Class Trip

Approve the cancellation of the Zanesville Middle School 8th grade trip to Washington D.C. scheduled for April 1, 2020 to April 3, 2020 due to COVID-19 outbreak.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

10. Zanesville High School Band Trip

Approve the cancellation of the Zanesville High School Band Trip to Orlando, Florida scheduled for March 18, 2020 to March 23, 2020 due to COVID-19 outbreak.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

11. Donation of Sick Days

Approve/Deny the transfer of sick leave days from the following ZEA members to Rebecca Bracken if needed.

Name	Days Requested	Days Approved
Nancy Lasure	5	5
Beth Hickman	5	5

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

12. Zanesville City Schools Extracurricular Code of Conduct - Revisions

Approve the revised Zanesville City Schools Extracurricular Code of Conduct, effective March 19, 2020.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

13. Athletic Parking/Entry Fees

Approve the increase in parking fees for Football and Basketball events from \$2.00 to \$3.00. Effective the 2020-2021 year.

Approve the increase of entry fees for Baseball/Softball regular season events to help offset the costs for umpires. Fees will change from \$2.00 for adults to \$3.00 for adults and from \$1.00 for students to \$2.00 for students. Effective the 2020-2021 year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

14. Rhodes State College 2020-2021 Memorandum of Understanding and Data Sharing Agreement for the Purpose of College Credit Plus

Approve the 2020-2021 Memorandum of Understanding (MOU) and Data Sharing Agreement between Zanesville High School and Rhodes State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

15. Contract with Genesis Healthcare System

Approve a three-year contract with Genesis Healthcare System to provide athletic training coverage for the period of July 1, 2020 through June 30, 2023. Two athletic trainers will be provided at a cost of \$26,000 each year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

16. Administrative Salary Scale

Approve an updated Administrative Salary Scale to include Computer Tech Bachelor Degree and Associate Degree columns for the 2019-2020 school year, effective February 1, 2020.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

17. City of Zanesville and Zanesville City Schools Compensation Agreement

Approve the attached Compensation Agreement between the City of Zanesville and Zanesville City Schools regarding the Downtown Redevelopment District (DRD).

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

18. Policy Items for Adoption

Approve the following policies for adoption:

- 1520 Employment of Administrators
- 2464 Gifted Education and Identification
- 3120.04 Employment of Substitutes
- 3120.05 Employment of Personnel in Summer School and Adult Education Programs
- 4120.08 Employment of Personnel for Co-curricular/Extra- Curricular Activities
- 5530 Use of Anabolic Steroids
- 6107 Authorization to accept and Distribute Electronic Records and to use Electronic Signatures

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

19. Items for Review

Program of Studies 2020-2021(ZHS Scheduling Handbook)

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

- Legislative Liaison – Kyle Baldwin
- Student Achievement Liaison – Vicky French
- Audit Committee – Mike Young, Bret Hickman, Brian Swope
- Insurance Committee – Brian Swope
- Buildings & Grounds Committee – Scott Bunting, Brian Swope
- Business Advisory Council – Kyle Baldwin

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting